

ARC/Benedum School-Community Partnerships for Children's Oral Health-2nd Round of Funding



Application Form for School-Community Projects

This Project is a partnership supported by the Appalachian Regional Commission and the Claude Worthington Benedum Foundation. It is managed by the Robert C. Byrd Center for Rural Health at Marshall University.

INTRODUCTION

A partnership between the Appalachian Regional Commission, the Claude Worthington Benedum Foundation, and the WV Governor's Office will award grants to support collaborative efforts for improving the oral health of youth through school-based/linked dental services. This is a competitive grant process. To improve funding chances, cash and in-kind matching dollars are strongly recommended. Priority will be given to ARC-identified distressed counties within WV. (See page 7 for a list of these counties.)

One - time funding will be awarded for:

- Portable or permanent dental equipment and/or related capital expenses for 10-15 communities;
- Costs related to starting up the project such as stipends, travel, supplies. Refer to the sample budget on page 6 for more details.
- Grant Awards will range from \$15,000 to \$22,000

TIMELINE

Grant Due-
October 30th, 2009

Award Announcement-
November 30th, 2009

**Programs will begin Spring
2010 and follow the school
calendar**

Programs Must Include

1. A partnership of at least two community-based organizations, one of which must be a 501.c3 or a governmental agency.
2. A sealant portion focused on 2nd/3rd and 6th grades.
3. A fluoride program (if one is not currently in existence.)
4. Referral for establishment of a dental home for each child.
5. Willingness to participate in a statewide outcome evaluation, such as surveillance/monitoring as recommended by the CDC/BSS.
6. A 24-month activity plan.

*Additional program component recommendations will be discussed during a Webinar.

Examples of Non-Profit Organizations

- **School System**
- **Primary Care Centers**
- **County Extension Offices**
- **County Health Departments**
- **Community Colleges**
- **Regional or State Non-Profit Organizations**

APPLICATION PROCESS

1. Organize a steering committee of stakeholders that will plan and write the proposal. The committee must have representation from the local school(s) and a local dental society or dentist.
2. A resource for development of your grant application is a Webinar that was done for the first round of application. You can access this Webinar by going to the following website.
Webinar info:

Topic: **School-based Oral Health Grant Application.**

Event Address for Attendees: <https://wvpca.webex.com/wvpca/onstage/g.php?d=719177638&t=a>

3. Complete the application using the guidelines in the *Application Guide* below.
4. The application process will be open until October 30th, 2009. **Applications must be received by the end of the working day October 30th, 2009.**
5. **For those needing technical assistance or having questions, please contact Marshall Staff by emailing bjmuto.steele@marshall.edu.**

APPLICATION GUIDE

Please address the following points in the narrative portion of your proposal. It should not be more than five pages long, double-spaced (not including the implementation chart,) commitment signature page and budget worksheets. Applications that do not follow this guide will receive a lower score.

1. Write the name of lead agency, county name and state. Write the name, address, telephone number and email address of the lead individual for your application.
2. List the names of the people and their organizational affiliation, if any, who are involved in your steering committee on a commitment signature page. We encourage a broad representation from your area. **Representation from the local school and a local dental society/local dentist is required.** Application will be strengthened by a representation of two or more other organizations.
3. Describe the background for your proposal. Include how the steering committee was established; the interest that each organization has in children's oral health; what is to be accomplished by this grant application; and current obstacles and barriers to oral health.
4. Describe the need using county demographics and include at a minimum the number of people in your county; number of dentists; socio-economic status of target population.
5. State who is the target population(s) for your proposal and the number of population projected to reach.
6. Briefly describe the services you intend to provide. Note that a sealant portion focused on 2nd/3rd and 6th grades, a fluoride program (if one is not currently in existence), and referral to a dental home are required in the proposal.
7. Write an implementation plan using the format of the *Implementation Table* on page 5. Remember that the plan should be for 24 months, using the school year cycle.
8. Describe your sustainability plan. Be sure to include billing efforts and outreach to local funding sources.
9. Present a budget, noting any cash or in-kind matches and the sponsoring organization. **Note: Matching funds will strongly improve chances for successful funding of your application.** Equipment awards will typically range from \$5,000 to \$12,000, non-equipment range is \$5,000 to \$10,000. Salary stipends are not to exceed \$6,000. Travel costs are only for in-state travel that pertains directly to the project. See the attached budget guide for how to prepare the budget.

Submission Instructions

Applications may be emailed or faxed to: Richard Crespo at crespo@marshall.edu or fax 304-691-1183.

If you have questions feel free to contact:

Richard Crespo: 304-691-1193; crespo@marshall.edu

Linda Anderson: 304-544-3917 landerson@marshall.edu

Bobbi Muto: 304-542-9592 bjmuto.steele@marshall.edu

SAMPLE BUDGET

Non-Equipment		Total	
ITEM	LOCAL MATCH	REQUESTED From ARC/BENEDUM	TOTAL
<i>Stipends-</i>			\$8,000
Program Coordinator		\$4,000	
Dentist	\$2,000	\$2,000	
<i>Travel</i>			\$3,000.00
to/from SBHC		\$2,000	
Attend in-state oral health conference		\$200	
Project presentation at a state health conference		\$500	
<i>Disposable Supplies</i>			\$2,000
Gloves, gauze, napkins	\$1,000	\$1,000	\$1,000.00
TOTAL	\$3,000	\$10,000	\$13,000.00
Equipment *		Total	
Curing Light	\$1,500.00		\$1,500.00
Instruments	\$1,000.00		\$1,000.00
Mirrors, explorers, scalers, etc			
Portable Overhead Light	\$ 500.00		\$500.00
Portable Chair	\$7,000.00		\$7,000.00
TOTAL			\$10,000.00

*Complete Chart Below for existing equipment that will qualify for in-kind matches

Equipment Requests	Approximate or Actual Value
Existing Equipment	

(add additional lines as needed)

Total Non-Equipment Requested	
Total Equipment Requested	
TOTAL AMOUNT REQUESTED	

ARC – Designated Distressed Counties, Fiscal Year, 2009

West Virginia (13)

Barbour
Braxton
Calhoun
Clay
Lincoln
Mason
McDowell
Mingo
Roane
Summers
Webster
Wirt
Wyoming

** Please note that all counties are eligible for funding with those designated as distressed status receiving priority*

For those distressed counties that may not be prepared to submit a school-partnership grant but need funding to support the planning, development or implementation of an oral health project, please send an email request to bjmuto.steele@marshall.edu.